

## Future Meeting Arrangements June 2012 to June 2013

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29 June 2012

### Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2013 and arrangements for meetings of the Joint Consultative Group.

### Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that, apart from a scheduled JCG prior to the budget meeting on 1 February 2013, meetings will be arranged on an "on request" basis.
- 4 Proposed dates for meetings of the Joint Board and the JCG for the period to June 2013 are shown below. Specific meetings are included to consider the Joint Board's Revenue Budget for 2013/14 as well as the Unaudited Accounts for 2011/12 and 2012/13.

<b>Proposed Date</b>	<b>Time</b>
Friday 29 June 2012 (Unaudited Accounts)	10.00 am
Monday 3 September 2012	10.30 am
Monday 26 November 2012	10.30 am
Friday 1 February 2013 (JCG)	To be confirmed
Friday 1 February 2013 (Revenue Budget)	To be confirmed
Monday 18 March 2013	10.30 am
Friday 28 June 2013 (Unaudited Accounts)	10.30 am

## Recommendation

- 5 To approve the schedule of meetings as detailed for the period June 2012 to June 2013.

**Sue Bruce**  
Chief Executive and Clerk

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<b>Appendices</b>	None
<b>Contact/tel</b>	Rhona Sinclair, Office of the Chief Executive and Clerk ☎ 529 4238; ✉ <a href="mailto:rhona.sinclair@edinburgh.gov.uk">rhona.sinclair@edinburgh.gov.uk</a>
<b>Background Papers</b>	None